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## **SUBMISSION CHECKLIST**

### **NON PROFIT D&O**

- Fully completed, dated & signed Non Profit D&O application
- Detailed description of operations, or if available, provide a brochure / website for the entity
- Provide one of the following (D&O is rated off of asset size and salaries, in addition to other criteria like class of business)
  - IRS Form 990
  - Budget
  - Latest Audited Financials
- A description of any prior losses, amounts paid or reserved
- Current carrier expiring premium, if applicable

#### ***Non Profit D&O – Additional Information***

***If the account is bound, the original signed & dated company application must be submitted as it becomes part of the policy form.***

***Written on a Claims Made Basis.***