



Evanston Insurance Company

Business on Premises Questionnaire

Applicant must complete and submit this questionnaire when there is any business conducted on premises. *This is not an application for business insurance; however, Evanston needs to fully understand the business to determine if the home is eligible for coverage. Please answer all questions below as thoroughly as possible.*

Applicant information:

Current and prior Evanston policy number(s):

Name of applicant:

Location address (street, city, state & zip):

General information:

1. Name of business:

2. Please provide a detailed description of the business and business operation:

3. Who manages the business? Insured Hired manager Commercial company Other, please describe:

4. Please provide links to any websites and/or the name of any websites where the business is advertised:

5. Where is the business conducted on the property?

In the home – please describe where:

In a separate structure – please describe:

Somewhere else on the property – please describe:

6. How is the business separated from the home? *(Check all that apply. Not applicable if the business is in the home.)*

Fence Clear space Driveway Other, please describe:

7. Have there been any claims or losses related to the business? Yes No

If yes, please provide date of loss, cause, status, and amount paid:

8. Are commercial policies in force to cover property and liability exposures of the business? Yes No

If yes, name of carrier providing coverage:

If yes, are these policies maintained by the same agent quoting this policy? Yes No

Business exposures:

1. Please provide a brief list of the property, equipment and/or vehicles used in the business:

2. Are any explosive, flammable, or toxic substances used or stored? Yes No

If yes, please describe:

Foot traffic:

1. Who comes on the property for business purposes? *(Check all that apply)*
 Employees Vendors Delivery Visitors Customers Other, please describe:

2. Number of visitors and customers per month:

3. Number of employees:

Additional information for daycare operations only:

1. How many children is the daycare licensed for?

2. Which of the following are present on the property: *(Check all that apply)*
 Pool Dog(s) Trampoline Playground equipment Other, please describe: